

## Diving Management Group

**Wednesday 23rd November 2022**  
**Zoom Call 7.00pm**

### **Attendees:**

Toni Guerin	TG	MAC Diving
Mark Ralph	MR	Swim England North West Board Liason
Sue Robinson	SR	Swim England Club Development Officer
Dean Sumner	DS	Swim England Club Development Officer
Scott Taylor	ST	Burscough Diving Club
Elaine Sumner	ES	Burscough Diving Club

### **Apologies:**

Carlos Ferra	CF	Burscough Diving Club
Jan Isherwood	JI	MAC Diving
Stephen Patterson	SP	MAC Diving
Gary Whittle	GW	Swim England NW Management Board President

## FINAL MINUTES

1. Apologies – accepted. The group welcomed Dean Sumner to the role of SE Club development Officer, replacing Kiera

2. Minutes from the previous meeting – approval for finalisation

No Changes – agreed to finalise

3. Actions from previous minutes

The group discussed the Terms of Reference and agreed to maintain existing roles as follows

Chair – TG

Director / Board Liason - MR

Administrator – ST

Athlete Development Lead – CF

Competition Planning Lead – JI ? to confirm

The remaining TOR roles remain open – technical official lead, coaching lead and volunteering lead. If any other committee members wish to formally take these specific roles please advise

Regional training – no update in terms of pool hours at Leeds or Harrogate. **Action CF to establish working schedule for early next year.**

MR highlighted the fact the end of year report will be due soon – **Action ST to add to next meeting agenda points.**

**Action SR – to contact NE region and request NE run NW skills qualifier for 2023 as per 2022 in light of Aquatic Centre remaining closed until late summer 2023. Pools need to be booked ASAP.**

#### 4. Finance – Workforce Budget (TG)

TG highlighted that Dianne Stafford had queried why there was no workforce development element to our budget. TG indicated that diving discipline were requested to remove any workforce costs previously. The group discussed and concluded that perhaps the reason being that Judging costs were no longer necessary as free Zoom tutorials were being offered throughout lockdown. **Action TG to confirm with Dianne what her expectation of inclusion is.**

Coaching costs were discussed and determined to be incurred at an individual / Club level. SR reminded group that coaching course expenditure could be partly refunded for Swimmark clubs if they produce invoice and certificate. SR reminds that Lancs based clubs could also access Pat Gabbitas funding – ST highlights this comes with the condition of offering volunteering hours in return – likely at swimming galas.

#### 5. Finance – End of year expenses (TG)

TG notifies group that she has had a reminder from Dianne Stafford that any expense claims to the North West must be submitted prior 12<sup>th</sup> Dec 2022, otherwise these will be held over for processing until 2023.

#### 6. Level 2 Judge log of experience (TG)

TG advises group that a Diving Development are proposing using Excel Sheets as a method for current J1 Judges to record judging hours in preparation for attending J2 training. The feedback given to the diving development group was this was a good idea but a more robust data collection method would be required long term

#### 7. Club Updates

MAC – TG advises MAC have now received their new dryboard and is now operational.  
MAC are also accessing water training at Maltby

BDC – ST advises Burscough have signed letting paperwork with local High school as new dryland venue following the earlier than anticipated demolition of Edge Hill Old Gym

ST advises Burscough took 5 divers to Irish Open Championships last Sunday. All 5 divers did brilliantly and brought back 6 medals.

#### 8. Any other Business

TG raised issue that there is no SE provision for divers age 16+ doing GCSE in diving. The qualification requires competition experience but the skills to be performed for GSCE do not currently fit within any framework offered by Swim England.

ST also raised the fact that there is also no competitive pathway currently offered by Swim England for Master divers that he is aware of and wondered why. A recent 2 day event in Edinburgh ran by GBDF was hugely successful and was attended by master divers from clubs across the whole country.

TG – notified that 3 Burscough Divers need to return ESSA trophies from 2019 competition and held on to since Covid lockdown. **Action – ST to notify divers and organise their return.**

SR – notifies that there is currently a email circulating to express interest in future J1 and J2 courses.

**Action – all - Please circulate around club members and complete**

ST attended apprenticeship information zoom meeting last Wednesday. Marc Bartle (Chair of Sheffield Diving) shared his experience of delivering a diving apprenticeship qualification. The criteria are you must employ apprentice on 30 hour contract . minimum wage £4.81 per hour. An apprenticeship scheme can then be run 95% govt funded and 5% club funded. 6 hours per week of the 30 hours contract are allocated to apprenticeship learning. The contractor involved in delivering the qualification was able to flex a sports generic qualification to include diving specific elements. If anybody wants more information, contact Marc Bartle or the Diving Development team. There is also a Zoom recording of the meeting available.

#### 9. Next Meetings:

**Action SR to establish dates for 2023 board meetings and schedule diving management group meetings 2 weeks prior to board meetings.**