

SENW Summer Regional Championships

Entry Pack for Athletes and Coaches/Team Managers

Conditions

Please ensure that all competitors read the Swim England North West Conditions for this event.

See website event entry page for the SENW Summer Regional Conditions.

Programme of Events

See website event entry page for details for the Swim England North West Summer Regionals.

Consideration Times

See website event entry page for the consideration times for the Swim England North West Summer Regionals.

See website event entry page for the Para Swimming consideration times for the Swim England North West Summer Regionals.

Timeline – Key Events

Please see the following timeline for when information will be provided in relation to the Swim England North West Summer Regionals:

Entries to Open	Wednesday 21st February 2024
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Youth (15/Over)	
Entries to Close	Wednesday 3 rd April 2024 (11:59pm)
Accepted/Rejected Entries Published	Tuesday 9 th April 2024
Warm Up Information	Wednesday 17 th April 2024
Withdrawal Refund Form to be Completed Refund requests after this time will not be processed.	Prior to the event/session of competition
Refunds to be Processed	Wednesday 31 st May 2024

Age Group (14/Under)	
Entries to Close	Wednesday 3 rd April 2024 (11:59pm)
Accepted/Rejected Entries Published	Tuesday 9 th April 2024
Warm Up Information	Wednesday 24 th April 2024
Withdrawal Refund Form to be Completed Refund requests after this time will not be processed.	Prior to the event/session of competition
Refunds to be Processed	Wednesday 31 st May 2024

Entry Information

1. Go to the Online Entry Page on event page. Entries open on 21st February 2024
2. Click your club from the drop down.
3. Find and click your name within the list.
4. Tick the entries you wish to enter.
5. Payment is via PayPal. Please follow the payment instructions. Your entry will not be complete until you receive a confirmation of payment email.

Entry fee is £9.50 per event.

Relay Entries

Relay Entries must be submitted by **11.59pm on Wednesday 3rd April, 2024**

[Registration form can found here.](#)

Entries must be submitted to events@swimnorthwest.org by either Club Officer or Club Coach.

Entry fee is £15 per team.

[Relay Entries and Relay Order Declaration Form](#)

Relay Declaration form must include name of athlete, age as at the 31st December 2024, SE Number, an actual or realistic estimated swim time and order of swimmers must be submitted to events@swimnorthwest.org by;

17 years & over	5.00pm on Wednesday 17th April, 2024
14/16 years	5.00pm on Wednesday 1st May, 2024

[Relay Entries and Relay Order Declaration Form Amendments](#)

Relay Changes to team declarations and order of swimming will be permitted but must be made no later than **60 minutes** before the advertised competition start time of the relevant session on the prescribed form.

All Team entries must include either an actual or realistic estimated entry time.

Entry Confirmation

A list of processed entries is available on the Online Entry Page.

Competitors are requested to check their entries carefully and inform events@swimnorthwest.org immediately of any errors.

Accreditation

All coaches, chaperones and team staff must have a valid accreditation to access the event. Accreditation is non-transferable and must be worn at all time when inside the venue.

It is the clubs' responsibility to ensure that individuals who will be Coaches or Team Managers during any of the sessions are listed on the Club Personnel Report and have the appropriate qualifications in place:

- Valid and in Date DBS
- Valid and in Date Safeguarding
- Minimum Level 2 Coaching Qualification or Team Manager Module 1

Coaches, team managers and chaperones requiring access to poolside must purchase a pass in advance, [please click here](#). Accreditation will be emailed to you in PDF format to print and will need to be brought to the event.

Coaches, Team Managers and Chaperones will be required to sign into every session and provide evidence of their Coaches Pass.

Poolside Pass Fee is £5.00 per weekend

Competitor Information

Session Times

Warm up and sessions start times will be provided on **Wednesday 17th April 2024**.
The swim down pool will be made available at the start of the competition.

Between Sessions

There will be no pool facilities available between sessions.

Belongings

In line with the Swim England North West Terms and Conditions policy, personal belongings remain the responsibility of the individual and are taken into venues at the individuals own risk. Neither Swim England North West nor the venue will be responsible for the loss of or damage to any such belongings. Individuals are advised to use lockers where available.

SENW Terms and Conditions

Live Streaming and photography

Live Streaming and photography will be taking place at this event. All official photo and video footage will be taken in line with Swim England Wave power guidance and used by the region for communication and marketing purposes. No other photography will be permitted. If you have any questions about the livestream, or need any adjustments to be made, please contact events@swimming.org This event will be streamed, with the video being placed on YouTube. Competitors are reminded not to get changed on the balcony or poolside, please ensure that changing room facilities are used.

Details for Streaming will be circulated via Regional Social Media

Spectator Information

Spectator Tickets will need to be purchased prior to the sessions.

Cost of tickets:

Manchester by CARD ONLY at the Spectator Entrance

- £6 per spectator for 1 session
- £10.00 per spectator for both sessions

Liverpool - These can be purchased via the Regional Website

- £6.00 per session

NB: Due to the limited spectator capacity at Liverpool Aquatics Centre, spectators will be limited to 1 person per swimmer and passes will need to be purchased online.

Competition Refund Policy

Swim England North West have created the following policy regarding what will and won't be refunded following a Swim England North West Regional Competition or Event.

All criteria outlined below must be submitted within 5 days of the completion of the event.

Following this 5-day period, and subject to all criteria outlined below being adhered to refunds will be processed within 28 days.

Rejection from Events

If entries have been rejected by the Competition organiser where conditions were adhered to but rejection is based on time constraints, then refunds will be automatically processed for each rejected event following the completion of the competition.

Rejection due to non-compliance of conditions

Any entries rejected due to non-compliance of competition conditions will not be refunded. By entering any Swim England North West Event or Competition, individuals are committed to adhering to all conditions and policies outline by Swim England North West.

Withdrawal due to exception circumstances (e.g. Medical or Injury)

Individuals who have withdrawn from events due to either a medical reason or injury – refund will be considered by application and submission of appropriate evidence (e.g. note from doctor or note from physio).

Withdrawing from the event must be completed prior to the event/session in which the individual is due to compete. Any failure to withdraw or notification of withdrawal received later than the event withdrawal cut off time will result in no refund being processed.

Individuals required to withdraw due to testing positive for COVID or asked to self-isolate due to being in close contact of someone with COVID – will be required to provide evidence of the requirement to self-isolate.

Following the completion of the event, please submit details within 5 days and email events@swimnorthwest.org

In line with the Swim England North West Data Protection policy, once the refund has been processed, documents relating to an individual's medical information will be destroyed.

Withdrawal

Withdrawing from the event must be completed prior to the event/session in which the individual is due to compete. Any failure to withdraw or notification of withdrawal received later than the event withdrawal cut off time will result in no refund being processed. Withdrawals prior to the event can be sent to event@swimming.org

Exceptions to the above may be considered by the Event Management Group and Regional Management Board but these will be dealt with on a case by case basis.