

## Swim England North West Limited

### Annual General Meeting – 19<sup>th</sup> March 2022

(Draft Minutes) of the 1<sup>st</sup> Annual General Meeting of Swim England North West Limited, held via Zoom, on Saturday 19<sup>th</sup> March 2022, commencing at 10.30 hours.

#### 1.22 **Welcome and Introductions by the Chair**

1.22 The chairman opened the 2022 1<sup>st</sup> AGM of SENW Ltd meeting at 10.30 hours by welcoming everyone to the meeting and thanked Keith Chisholm, the Governance Group and Regional staff for getting everything ready for the 1<sup>st</sup> SENW Ltd AGM.

#### 2.22 **Establish quorum**

2.1 Quorum was established and confirmed by DB, confirmed we had received one proxy vote.

#### 3.22 **Present**

3.1 A full list of the Members of Company present is given at the end of these minutes.  
See Appendix A for details.

#### 3.2 **Apologies for absence**

A full list of the apologies for absence is given at the end of these minutes.  
See Appendix A for details.

#### 4.22 **Chairman's Reports**

4.1 The Chairman's Reports as prepared by the Chairman and was approved and the contents noted.  
DB recorded his thanks to John Armour for all his hard work as the Finance Officer over many years and wished him a happy retirement.

4.2 DB advised not reviewing accounts as we hadn't functioned until 1<sup>st</sup> January 2022 so there aren't any accounts for the company, the association accounts that finished on 31<sup>st</sup> December 2021 are still with the auditors and once been finalised a final meeting of the association will be held which will be a closing down meeting and the accounts will then be circulated.

#### 5.22 **Resolutions**

5.1 To receive and consider the annual report of Swim England North West for 2021. - Accepted.

5.2 To elect the chair of the company, DB passed over to Gary Whittle as current President, GW proposed David Burgham as Chair of the company - All Accepted the appointment of David Burgham.

5.3 To elect the finance director of the company, DB advised one nomination received for Helen Whittle who has worked alongside John Armour proposed by Mark Davis seconded by David Burgham - All Accepted. DB advised Helen Whittle is elected for 2 years and Chairman elected for 4 years.

5.4 To elect the directors of the company (9 in total), DB advised there were 9 nominations, Robert Bolton, Keith Chisholm, Mark Davis, Lesley Fawkes, Mark Ralph, Diane Stafford, Robert Thorpe, Janice Whittle and James Wilks. – Members ranked Directors to support the appointment to office.

Robert Bolton	2 Years
Keith Chisholm	3 Years
Mark Davies	3 Years
Lesley Fawkes	2 Years
Mark Ralph	2 Years
Diane Stafford	3 Years
Bob Thorpe	1 Year
Janice Whittle	1 Year
Jim Wilks	1 Year

- 5.5 Appointment of Auditor (Mitchell Charlesworth LLP) DB recommendation of Mitchell Charlesworth - All Accepted.
- 5.6 To authorise the Audit & Investment Committee to determine the Auditor's remuneration - All Accepted.
- 5.7 To elect the regional members of the Swim England Members Forum (5 in total), DB stated that Chairman, President and Finance Director are members then 5 further vacancies proposed; Dave Collins, Mark Davis, Lesley Fawkes, Diane Stafford and Jim Wilks - All Accepted.
- 5.8 To extend the period of office of the President and President Elect of the company for 2022/23, DB due to Covid the current president hasn't been able to attend any events DB after consultation with the president and president elect its recommended that the current president Garry Whittle stays in position for this year and President Elect Carol Hughes becomes President next year- All Accepted.
- Special Resolutions:
- 5.9 To amend the Articles of Association in order to widen the voting membership of the company, DB advised will need 75% majority of the meeting - Accepted.
- 5.10 To amend the Articles of Association to add the provision that the annual accounts may be sent or supplied to members as an alternative to being tabled at an AGM, Accepted.
- 5.11 To consider motions and proposals submitted to members.  
None.
- 5.12 To consider Swim England Annual Report.  
DB advised now available via Swim England website and is regularly updated.
- 5.13 To appoint as regional representatives to the Swim England Annual General Meeting:  
The President – Garry Whittle  
The Chair– David Burgham  
The finance Director – Helen Whittle  
The members of the Swim England Members Forum – as noted above.  
All Accepted.
- 6.22** Meeting closed at 10.58 hours.

## Attendance Register

### Directors of the Company:

D Burgham	Chairman
K Chisholm	
M Ralph	
H Whittle	Finance Director
D Stafford	
B Bolton	
L Fawkes	
M Davies	
J Whittle	
J Wilks	
B Thorpe	

### Swim England North West Region

G Whittle	President
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### Past President/Life Member

B Boyle	Past President/Life Member ASA
M Tickner	Past President ASA
N Booth	Past President/Life Member ASA
R Boyer	Past President ASA
A Boyle	Past President/Life Member ASA

### Members of the Company

Alan Stafford	Tyldesley
Ruth Bradley-Holt	City of Salford SC
Michael Jarvis	Poynton dippers
James Collins	Wigan Best
Alison Metcalfe	Prescot
Elaine Kidd	Swinton
Robbie Watterson	Douglas
Andrew Lerner	Stockport SC
David Sandham	Cockermouth
Jon Ward	Leyland
Dave Collins	Flixton
Chris Gerrard	Warriors of Warrington
Laura Horton	Wirral Metro
Kirsty Keech	Kendal
Tom Rock	Everton
Maureen Appleby	Warrington SWPC
Peter McDonnell	Ellesmere Port
Gary Mongan	Aquabears of Rochdale
Bev Raistrick	Bebington
Jackie Beard-Jones	Stockport Metro
Ian Spencer	Burnley Bobcats
Dave Gregson	Fleetwood
Martin Howe	Manchester WP
Pat O'Brien	Knutsford

Rob Dunn

Bebington

**Invitation**

Kiera Hall

Sue Robinson

Sara Warrington

Regional Club Co-ordinator

Regional Club Co-ordinator

Office Co-ordinator

**Apologies**

Janet Ralph

David Broomhall

Liz Trist

Helen Jenkins

Simon Rothwell

Duncan Prince

Wendy Brunt

Bob Bolton

Barrow ASC

Past President ASA NW Region

Horwich

Southport

Life Member ASA

Chadderton

Alsager

Director

DRAFT FOR APPROVAL at 2023 AGM