

Swim England North West Limited

Directors Meeting – 6th February 2024

Minutes of a meeting of the Swim England North West Limited Directors, held via Zoom on Tuesday 6th February 2024, commencing at 19.00 hours.

Present:	D Burgham B Bolton K Chisholm M Davies L Fawkes M Ralph B Thorpe J Wilks	Director/Chairman Director Director Director Director Director/President Elect Director Director
Present Non-Voting:	D Sumner S Robinson S Warrington B Raistrick	Regional Club Coordinator Regional Club Coordinator Office Administrator SENW Regional Welfare Officer
Apologies:	D Stafford S Winstanley C Hughes H Whittle J Whittle	Director Director (Co-opted) President Finance Director Director

- 1.24 Welcome**
1.1 DB welcomed everyone to the meeting.
- 2.24 Apologies for Absence**
2.1 Apologies for absence are listed above.
- 3.24 Declaration of Interests/Any other Business**
3.1 None
- 4.24 Minutes**
4.1 The minutes of the previous Directors meeting dated 28th November 2023, having been previously circulated to all directors, to be accepted as a correct record of the meeting.
- 5.24 Matters arising**
5.1 None.
- 6.24 Action Points**
2023
58.1 Nomination from Lancashire for president elect – JWH apologies sent and advised DB awaiting for response from person nominated will advise as soon as confirmed.
72.1 Hybrid meeting equipment MR is ordering - CLOSED
- 7.24 Correspondence**
7.1 DB reminded directors of emails sent from regional office with regards to director nominations, SE Member's forum nominations, and branded wear to be actioned.
LF advised that hasn't completed nomination for as won't be apply for nomination to the board of directors at the AGM, DB thanked LF for all her hard work and help over the years.
- 8.24 Financial Management**
8.1 DB advised HW unable to attend, accounts now with auditors and on target to be completed for AGM.
- 9.24 Club Officers Update**
9.1 SR gave a review on report and the SwimMark figures and suspended clubs, DB recorded thanks to the team for all the hard work on SwimMark, KC asked about SwimMark review DB advised the process is being reviewed and to date there is no update, MR advised Brian Boyle asked him to raise the point SwimMark should be discussed as to whether region should continue with SwimMark, DSU advised should maybe wait to see what comes out of the Swim England review, KC suggested club officers possibly putting a report together of time logged working on SwimMark/Club Affiliation, MR suggested Club Development group arrange meeting to discuss.
- 10.24 Regional Welfare Officer Update**
10.1 BR gave update with regards to the launch of the new Wavepower there have been quite a few queries with regards to some of the changes, BR suggested the region produce a poster with regards to use of mobile phones not permitted in changing rooms for all clubs to use MR to liaise with BR, BR advised parents are concerned about upcoming regional entries, BR going to arrange some sessions for the regions welfare officers.
- 11.24 Governance**
Company Diary
11.1 KC working on some amendments on company diary with DST, AGM admin is ongoing, Directors to ensure nominations sent to office, KC proposal to a change to the articles to be able to invite anyone to the AGM.
11.2 DB elect director as welfare lead, decision to be made following AGM.
11.3 Constitutions Approval –
Altrincham
Broadway
Douglas IOM
Garston
Horwich Leisure Centre
Manchester & NW Disability

Ormskirk & District
Romiley Marina
Southern IOM
Warrington SWPC
West Kirby
All accepted

- 11.4 Constitution Amendments for noting
Isle of Man SC
Marple SC
Withnell
All accepted.

12.24 Reports

- 12.1 SENW Artistic Swimming Management Group 7.12.23 Draft – Accepted
12.2 SENW Water Polo MG minutes 30.1.24 Draft – Accepted
12.3 SENW Swimming MG minutes 16.1.24 Draft – Accepted
12.4 Artistic Leadership Group minutes 20.11.23 – Accepted
12.5 Diving Leadership Group minutes 27.11.23 – Accepted
12.6 Regional Chairs meeting minutes 27.11.23 – Accepted

13.24 Any Other Business

- 13.1 KC regional Governance code DSU has created document and is currently being worked on.

Next meeting to be held on 13th April 2024 at 1pm Hybrid at Holiday Inn Express, Leigh.
No further business the meeting closed 8.10pm.