

# Club Affiliation requirements

## Update to Masters / Adult-only clubs

This document sets out the requirements and subsequent implementation period for masters / adult-only clubs following the release of Wavepower on 3<sup>rd</sup> January 2024.

## Requirements

### Welfare Officer / Welfare lead

Each club must have an identified lead officer. This person can be a named member within the club or with prior agreement can be the County Welfare Officer.

The identified lead officer must have the following:

- Be 18 years or over
- Swim England Safeguarding (or current approved and in date certificate expiring after Jan 1<sup>st</sup> 2024)
- A Welfare Officer (Time to Listen) training certificate (should be renewed every 3 years)
- A Basic DBS check. This can be requested here: <https://www.gov.uk/request-copy-criminal-record>. Once returned a copy must be forwarded to [DBS@swimming.org](mailto:DBS@swimming.org) where it will be added to your Swim England membership record.
- Recorded attendance at the Good Governance Welfare Officer workshop
- Not be the club or organisation Chairperson or a member of the coaching or teaching staff
- Not be related to or in a relationship with either the Chairperson or a member of the coaching or teaching staff

### Coaches / Teachers

The requirements below apply to any Masters / adult-only club and any masters group within an affiliated club setting:

- Swim England Safeguarding (or current approved and in date certificate expiring after Jan 1<sup>st</sup> 2024)
- A Basic DBS check. This can be requested here: <https://www.gov.uk/request-copy-criminal-record>. Once returned a copy must be forwarded to [DBS@swimming.org](mailto:DBS@swimming.org) where it will be added to your Swim England membership record.

## Implementation

- The requirements as listed above are mandatory from **1<sup>st</sup> August 2024**. All club information will be checked via Club Affiliation and SwimMark renewals as they take place.
- Any club personnel requiring Safeguarding should attend the updated Swim England Safeguarding course available from 1<sup>st</sup> April 2024.
- Any club Welfare Officer requiring or needing to update the Welfare Officer (Time to Listen) training, should complete the updated Swim England course available from 1<sup>st</sup> June 2024.