

Swim England North West Limited

Directors Meeting – 26TH November 2024

Minutes of a meeting of the Swim England North West Limited Directors, held via Zoom 26th November 2024, commencing at 19.00 hours.

Present:

J. Wilks
B Bolton
K Chisholm
M Davies
L Fawkes
M Ralph
D Stafford
T Rock
B Thorpe

Chair/Director
Co-opted Director
Director
Director
Director
Director/President
Director
President Elect
Director

Present non-voting:

D Sumner

Regional Club Coordinator

Apologies:

M. Davies
B Raistrick
S Robinson
S Warrington
H Whittle
J Whittle

Director
Regional Welfare Officer
Regional Club Coordinator
Office Administrator
Finance Director
Director

- 67.24 Welcome**
67.1 JW welcomed everyone to the meeting.
- 68.24 Apologies for Absence**
68.1 Apologies for absence are listed above.
- 69.24 Declaration of Interests/Any other Business**
69.1 None
- 70.24 Minutes**
70.1 The minutes of the previous Directors meeting dated 24th September 2024, having been previously circulated to all directors, all accepted as a correct record of the meeting.
KC proposed MR seconded.
- 71.24 Matters arising**
71.1 None
- 72.24 Action Points**
2024
24.1 Harold Fern/ Alfred Turner – Simon Rothwell – COMPLETED
24.5 Records Officer, Regional Staff have been updating records - COMPLETED
24.5 Panel of Friends, discussed at Governance meeting name suggested but not yet confirmed – ONGOING
61.3 CIG Fund – Clubs must have a valid constitution. CIG under review - ONGOING
61.5 A & I – TOR – COMPLETED
64.1 AGM– 12TH April 2025 – Hybrid - COMPLETED
64.1 President Elect – B. Bolton - COMPLETED
64.3 EDI Lead – DuS to circulate job role - ONGOING
64.4 Skills matrix – still awaiting returns - ONGOING
66.1 Strategy Meeting with SE – COMPLETED
- 73.24 Correspondence**
73.1 None
- 74.24 Financial Management**
74.1 A & I GROUP draft minutes 25.11.24 - circulated to all Directors prior to meeting.
Finance Directors report – JW gave review of report in HW absence.
2024 Financial Year
Potential loss of between 10 & 15K
- 74.2 **2025 Budgets**
Some final costings to be completed and will be available for the Directors January meeting
- 74.3 **A&I Group Proposals:**
2025 Water Polo Academy Training Fees:
Increase fees from £12.00 - £20.00 due to the additional costs of pool hire/coaches/team managers, the current fee income doesn't cover the costs to run the sessions. By increasing the fees this will aim to cover the costs of running the sessions and will aid the cashflow of the region also. **Approved**
- 74.4 **SwimMark Payments to Clubs (for info only):**
Clubs who gained the SwimMark accreditation were able to claim £500 from the region split into two parts, one on initial gaining of the accreditation and then the second on completing of the Health Check.
The payment was seen as an incentive to gain SwimMark as this opened up applications to the CIF Fund, which was for accredited clubs.
Due to the changes in SwimMark and all clubs now must have Stronger Affiliation
The A&I group has proposed to cease this payment to clubs when the last of the regions 14 clubs finish the 2-year cycle at the end of 2025.
- 74.5 **CIF Funding**
The CIF Funding and other regional bursaries will potentially be combined into one funding stream "Regional Club Fund" or something similar.
- 74.6 **Regional Events – Streaming**
KC raised the question of cost of Streaming at Regional Events. DS stated that the cost had been 11k in 2024. BB suggested "Pay to View" maybe the way forward.
KC Proposed BT Seconded – that streaming of all regional events be suspended due to costs in 2025.
Approved

- 74.7 N. Booth is stepping down from all Regional Committees.
Directors would like to register their Thanks for the “Hard work & Service” that Neil has given to the region.
Approved by all those present.
SE President & Directors to be invited to attend and food to be provided.
- 74.8 **CIF Application**
Blackpool Aquatics have submitted an application for Starting Block Tops. **APPROVED**
- 74.9 Regional Summer Event Costings
Proposed KC Seconded MR. that subject to Swim management approval the fees agreed by A & I Group will commence for the 2025 championships. **APPROVED**
- 75.24 Regional staff Hours**
75.1 HW to speak to SE to organise the increase in hours and new contract as soon as possible
- 76.24 Club Officers Update**
DSU gave in depth review of recent events.
JW congratulated the Regional Staff on the work they have undertaken and should be proud of themselves.
- 77.24 Regional Welfare Officer Update**
77.1 DSU gave review on BR behalf.
Cumbria Welfare Officer, Cumbria have contacted SE and awaiting further information. The Welfare Officer is remaining in position until information received from SE.
- 78.24 Governance**
78.1 **Company Diary.** KC confirmed actions for December & January
AGM – 12th April 2025- Hybrid – Holiday Inn, Leigh
For Re-election: Chair (JW); BB (co-opted) KC; MD; DS.
KC and DS informed the group that they would not be applying for re-election at the AGM.
- 78.2 Draft Minutes of 25.11.234 – circulated to all Directors prior to the meeting
- 78.3 Constitution Approvals –
Blackburn Centurion
Bolton Sc
Bridgefield SC
Bridgewater WPC
City of Chester
City of Manchester WPC
Clitheroe Dolphins – (add Masters)
Fleetwood Mako's
Liverpool Penguins
Radcliffe SWPC – (Amendment for noting)
Sandbach Sharks
Trafford Artistic
Withnell ASC
Workington
- 79.24 Reports**
SENW Event & RTG Meeting 23.6.24 Draft
SENW Swimming MG Minutes 30.9.24 Draft
SENW Water Polo MG Minutes 8.10.24 Draft
SENW Club Dev Group Minutes 16.10.24 Draft
Regional Chairs Meeting Minutes 2.9.24
Club Leadership Group Minutes 1.11.24 Draft
Diving Leadership Group Minutes 1.10.24
Artistic LG Group Minutes 14.10.24
Artistic LG Group Regional Managers Minutes 2.10.24

ALL ACCEPTED

80.24 Any Other Business

80.1 Officials Co-Ordinator Vacancy

DS updated on the 2 applications received for the vacancy

MD/DS/LF to hold a meeting on Monday 3rd December via zoom to discuss the applications received and interview process/panel.

80.2 JW – SE are releasing their Strategy on Friday 30th November

80.3 AOE Training – MR has volunteered to organise training to help support club volunteers

Next meeting to be held on 28th January 2025 @ 7.00pm via Zoom.

No further business the meeting closed 9.32pm.