

SENW Water Polo Management Group

Discipline Manager – Role Descriptor

Role

The Discipline Manager is responsible for key decision-making and leadership within the Regional Water Polo Management Group (WPMG) in consultation with other committee members.

Main Duties

- To be involved, where appropriate, in the co-ordination of all regional activities
- Oversee decisions made by the SENW Ltd Directors and possible working groups.
- Ensure that the committee monitors and evaluates its performance against the agreed budget targets and performance indicators, taking remedial action where necessary.
- In conjunction with the Finance Officer, present the annual report and budget to the Swim England North West Limited Directors.
- Implement in conjunction with the Finance Officer/Regional SENW Staff on the use and investment of regional funds.
- Ensure that quarter and annual reports and other returns are filed on time.
- Consult with the Administrator on the content of the agenda and minutes of meetings.
- Report to the Officers of the Regional Water Polo Management Group at the first opportunity of any instant decisions taken, and ensure that all policy decisions are ratified by the WPMG.
- To represent the Region at Swim England National Water Polo Leadership meetings (if required).
- Keep up to date on Swim England laws, regulations and regional rules

Skills

- Ability to chair and provide leadership to the committee
- Well organised and able to delegate
- Passionate about the development of Water Polo in the North West

Terms of appointment

The position is voluntary with expenses in line with Swim England/Company Policy.

Commitment

Quarterly Water Polo Management Meetings and ongoing responsibility as and when required.