

Swim England North West Limited

Directors Meeting – 30th September 2025

Minutes of a meeting of the Swim England North West Limited Directors, held via zoom on Tuesday 30th September 2025, commencing at 19.00 hours.

Present:	J Wilks B Bolton L Fawkes M Ralph T Rock D Stafford B Thorpe H Whittle J Whittle S Winstanley	Chair/Director Director/President Elect Director Vice Chair/Director President Director Director Finance Director Director Director
Present non-voting:	S Robinson D Sumner	Regional Club Coordinator Regional Club Coordinator
Apologies:	M Davies B Raistrick S Warrington	Director Regional Welfare Officer Office Administrator

53.25 Welcome

53.1 JW welcomed everyone to the meeting.

54.25 Apologies for Absence

54.1 Apologies for absence are listed above.

55.25 Declaration of Interests/Any other Business

55.1 DST – Tyldesley constitution
JW – 3 Items AOB

56.25 Minutes

56.1 The minutes of the previous Directors meeting dated 29th July 2025, having been previously circulated to all directors,
Proposed BT Seconded HW All accepted as a correct record of the meeting.

57.25 Action Points**2024**

- 64.3 EDI Lead – JW to continue process with regards to member coming forward whom is interested role, JW will liaise with SE with regards to training, LF to attend meeting in October until position filled – ONGOING
- 64.4 Skills matrix – still awaiting returns, awaiting last few completed matrix from directors – ONGOING
- 66.1 Regional Strategy – Directors approved draft document, to be published following final amendments and reply from SE – ONGOING
- 74.5 CIF/Regional Bursaries - Under review by Finance Officer, HW to review document completed by office staff – ONGOING
- 80.3 AOE Training – Training Workshops to be offered to clubs – MR do discuss with SR & DSU - ONGOING
- 2025**
- 23.6 Terms of reference for each of the groups – MR sent documents to JW to be reviewed then to put to the Directors – ONGOING
- 36.3 Nominations for Harold Fearn & Alfred Turner awards, no nominations received from directors, nominations received via SE direct from clubs, SE been informed no nominations received from directors - COMPLETED
- 50.4 Life membership - nominations requested from directors and advertised on regional website and in weekly update, closing date 31.10.25 – COMPLETED
- 52.4 Lifetime achievement award – Awards given at SENW Awards night – COMPLETED

58.25 Financial Management

- 58.1 A&I Group minutes 8.9.25 – proposed MR seconded DST all accepted.
- 58.2 HW Finance in good position, end of quarter 3 healthy cash position some funds transferred to higher interest rate accounts, Expenditure in line with budget, CIF within budget, region currently in profit, Discipline 2026 budgets currently being finalised, yearend to look to be completed early January, SR advised awards night was within increased 5k budget, DST advised that Para Champs will likely incur a loss. HW Regional fees to stay at the same amount, HW confirmed SN now member of A&I group.

59.25 Club Officers Update

- 59.1 DSU gave review of the report, DSU was invited and attended Cumbria County meeting, DSU had meeting with Bolton University with regards to para training, JW thanked the team for all their work and noted thanks to the staff for organising the SENW Awards & MR for all his help – All accepted
- 59.2 SR asked if board happy to continue with SENW Awards in 2026 all agreed to go ahead.

60.25 Regional Welfare Officer Update

- 60.1 SR gave a review of current welfare matters on BR absence.

61.25 Governance

- 61.1 Draft Minutes of 23.9.25 – circulated to all Directors prior to the meeting, proposed AGM 2026 date of Saturday 11th April 2026 – HW proposed LF seconded, all accepted
- 61.2 All diary items completed or ongoing
- 61.3 Constitution Approvals –
Halton SC – Amendment for noting
M6 Water Polo League
Manchester Sharks LGBTQ+ WPC
Merseyside & District Junior League
Salford City S&WPC
Tyldesley SWPC – Amendment for noting
All constitutions approved

62.25 Regional Strategy approval

62.1 JW advised Regional Strategy has been sent to SE for them to review, DST reviewed the document with the board and all approved document subject to few minor grammar amendments, BT proposed TR seconded.

63.25 Reports

63.1 9.1 SENW Artistic MG Group Minutes 22.5.25 Draft

63.2 9.2 SENW Swimming MG notes 16.9.25 Draft

63.3 9.3 Diving LG Group Minutes 22.7.25 Draft

63.4 9.4 SENW Artistic MG Group Minutes 18.9.25 Draft

All noted

64.25 Any Other Business

64.1 DST – SENW Summers Regionals 2026 dates confirmed as 28,29 March at Liverpool, 25,26 April at Manchester and 2,3 May 2026 at Liverpool.

64.2 EDI Lead – JW advised a member has come forward with regards to the role, JW has contacted and discussed with the member, board approved JW to take next steps with regards to allocating the role and available training, LF to still attend meeting in October.

64.3 JW – Member contacted MR with regards to joining the board as mentioned at the awards evening, JW to speak with member.

64.5 JW – Regional office to advertise SENW Welfare & Safety Board Director position on website and weekly update.

Next meeting to be held via zoom at 19:00 on 25th November 2025.

No further business the meeting closed 9.10pm.