

Swim England North West Limited

Directors Meeting – 27th January 2026

Minutes of a meeting of the Swim England North West Limited Directors, held via zoom on Tuesday 27th January 2026, commencing at 19.00 hours.

Present:	Jim Wilks (JW) Bob Bolton (BB) Mark Davies (MD) Lesley Fawkes (LF) Mark Ralph (MR) Diane Stafford (DST) Bob Thorpe (BT) Helen Whittle (HW) Janice Whittle (JWH) Shaun Winstanley (SWI)	Chair/Director Director/President Elect Director Director Vice Chair/Director Director Director Finance Director Director Director
Present non-voting:	S Robinson (SR) D Sumner (DSU) S Warrington (SWA)	Regional Club Coordinator Regional Club Coordinator Office Administrator
Apologies:	B Raistrick (BR) T Rock (TR)	Regional Welfare Officer President

- 1.26 Welcome**
1.1 JW welcomed everyone to the meeting.
- 2.26 Apologies for Absence**
2.1 Apologies for absence are listed above.
- 3.26 Declaration of Interests/Any other Business**
AOB, SWA – Merchandise
AOB, JW – Regional Governance code
DOI MR – Swim MG Report
- 4.26 Minutes**
4.1 The minutes of the previous Directors meeting dated 25th November 2025, having been previously circulated to all directors,
HW 70.2 Proposed 2025 budget to be amended to state 2026 budget
Proposed MR Seconded BT All accepted as a correct record of the meeting.
- 5.26 Action Points**
2024
64.3 EDI Lead – JWI discussing with member interested in role – ONGOING
66.1 Regional Strategy – Zoom presentation went ahead in December, positive feedback received – COMPLETED
80.3 AOE Training – Training Workshops to be offered to clubs – MR do discuss with SR & DSU – ONGOING
2025
23.6 Terms of reference for each of the groups – Swimming MG TOR approved other groups to be reviewed then to put to the Directors – ONGOING
70.2 HW to circulate final budget, Budget was circulated to group – COMPLETED
75.3 Life Membership – Panel reviewed nominations received, panel recommended to the board of directors that none of the nominations put forward for Life Membership to be approved, board agreed recommendation from panel, Criteria to be detailed/reviewed by panel to ensure contribution to the region noted, SR noted SENW Regional awards date still pending, waiting on confirmation of running timescales from Swim England - COMPLETED
- 6.26 Financial Management**
6.1 HW to forward report, in final stages of audit should have final accounts by end of February, surplus made 2025 some audit adjustments to be made, reduction in the amount of funds distributed to our clubs 2025, region in a current stable position, Region will receive a Tax bill to be paid, HW to enter 2026 budgets into Sage, HW noted thanks to DST & SWA
MR asked if Tax bill could be less from previous losses HW advised could change once auditors reviewed.
- 7.26 Club Officers Update**
7.1 SR gave review of the report, Rochdale Tri Club new club in affiliation process, Manchester Metropolitan University new club in affiliation process, Rolls Royce (Barnoldswick) changes name to Barnoldswick & Earby Amateur Swimming Club.
We Invented the weekend – SR & DST had meeting with organisers waiting for reply with possibility of open water time on Salford Quays, opportunity for us to showcase our athletes and expose all disciplines.
Fast & Female – MD to liaise with SR
- 8.26 Regional Welfare Officer Update**
8.1 JWI gave general overview of latest welfare matters in BR absence.
Lancashire & Cheshire now have County Welfare Officers in position.
- 9.26 Governance**
9.1 Draft Minutes of 20.1.26 – circulated to all Directors prior to the meeting – All Accepted
9.2 Company Diary – JWI to discuss any possible changes to articles and SE laws with KC – JWI to email changes to the board to approve in preparation for AGM.
All company diary actions ongoing or complete.
9.3 Constitution Approvals –
Wirral Metro
Barnoldswick and Earby Amateur Swimming Club (previously RR (Barnoldswick) ASC)
Isle of Man Swimming Club
Broadway – Amendment
SENW County model template
All constitutions approved

10.26 Reports

- 10.1 8.1 SENW Water Polo MG Group Minutes 13.1.26 Draft
DSU advised new WP Manager now in position.
- 10.2 8.2 SENW Swimming MG Minutes 20.1.26 Draft
DST request from Officials coordinator to purchase lap cards – HW to contact DST
- 10.3 8.3 SENW Diving MG Minutes 8.12.25 Draft
- 10.3 8.4 SENW Artistic MG Minutes 4.12.25 Draft
- 10.4 8.5 SENW Coaching meeting notes 17.12.25
- 10.5 8.6 SENW Diving Event Planning Notes 19.1.26
- 10.6 8.7 Diving LG Minutes 18.11.25 Draft
- 10.7 8.8 Artistic LG Minutes 12.11.25
- 10.8 8.9 Water Polo LG Minutes 10.12.25
- 10.9 8.10 Swimming LG Minutes 20.11.25
All noted

11.26 Any Other Business

- 11.1 9.1 SENW Swimming & Event Management Group TOR
MR following discussion at Swim MG the Event MG and Regional Technical group it was proposed to change to change Swim MG to Swimming and Event MG, Swim MG group have no issues all members have been contacted to ask if happy and want to join new group, new TOR for new group been revised MR proposed that group accept TOR, HW requested finance officer position to be optional to attend – TOR MD Proposed DST seconded – All agreed to disband Events MG and Regional Technical group – All approved.
MR advised Coaches meetings to continue as they have been very positively.
MR Cumbria to be contacted to nominate member to attend the Swim MG meetings as the Cumbria representative.
- 11.2 JWI SE are looking at Governance structure following the redesign, chairs from all the regions were asked to complete a questionnaire, meeting has been arranged for 19th February to discuss with chairs and Swim England SLT with regards to future of governance, following the meeting on 19.2 SE would like to meet with all directors of the region, meeting to be arranged with the directors, poll to be sent to decide most convenient date, MD proposed hybrid meeting, meeting to be arranged last week Feb 1st week of March, office to send poll to directors.
- 11.3 SWA merchandise supplier to be reviewed SWA to investigate alternative suppliers.

Next meeting will be a hybrid meeting held at 1pm on the 11th of April 2026 at Holiday Inn Express, Leigh

No further business the meeting closed 9.09pm.