

Swim England North West Limited

Directors Meeting – 26th May 2026

Minutes of a meeting of the Swim England North West Limited Directors, meeting held via zoom on Tuesday 26th May 2026, commencing at 19.00 hours.

Present:	J Wilks L Fawkes M Lyons M Ralph D Stafford B Thorpe	JW LF ML MR DST BT	Chair/Director Director Director Vice Chair/Director Director Director
Present non-voting:	D Sumner S Warrington	DSU SWA	Regional Club Coordinator Office Administrator
Apologies:	B Bolton M Davies B Raistrick S Robinson J Routledge H Whittle S Winstanley	BB MD BR SR JR HW SWI	Director/SENW President Director Regional Welfare Officer Regional Club Coordinator SENW President Elect Finance Director Director

- 24.26 Welcome**
24.1 JW welcomed everyone to the meeting.
- 25.26 Apologies for Absence**
25.1 Apologies for absence are listed above.
- 26.26 Declaration of Interests/Any other Business**
26.1 JW Governance proposal, DSU Awards evening
- 27.26 Minutes**
27.1 The minutes of the previous Directors' meeting, dated 11th April 2026 and having been previously circulated to all directors, were proposed by BT and seconded by ML. All present accepted them as a correct record of the meeting.
- 28.26 Action Points**
2024
64.3 EDI Lead – Role to be offered to applicant BT proposed DST seconder all approved, Regional office to contact applicant to offer role and contact SE for information and available training – Completed.
80.3 AOE Training – Training Workshops to be offered to clubs, MR spoke with SR date set and will be emailing agenda to clubs - Completed
2025
23.6 Terms of reference for Management Groups – Remaining groups are to be reviewed by MR & JW then submitted to the Directors for approval. This remains ongoing.
2026
19.2 Companies house, regional office to check if shows personal addresses for each director, SWA advised SENW companies house has been confirmed, no personal addresses for directors on website only regional office as correspondence address – Completed.
19.2 Vice Chair position review to be added to company diary, position review added to the company diary – Completed.
21.10 Office to draft letter to new governance group members and JW to also contact – email sent to all new members – Completed.
- 29.26 Financial Management**
29.1 The A&I Group minutes dated 12th May 2026, having been previously circulated to all directors, were approved by all, BT proposed MD seconder.
29.2 JW in HW absence reviewed the finance report – HW proposed approval to open an additional bank account with higher savings interest, LF proposed MR seconder - all approved.
- 30.26 Club Officers Update**
30.1 DSU gave review of report, Lancashire Tridents have not reaffiliated.
Leagues, Associations, Counties currently not completed reaffiliation, SWA noted SE have advised the following haven't paid or completed affiliation – Isle of Man SA, Merseyside & District Junior League, Cheshire County, SWA to email for updates, licencing officer to made aware and to be kept updated.
30.2 SR reported that a meeting had been held with Swim England to discuss timelines.
Two members were suggested as potential nominees for the Harold Fearn, Alfred Turner, and Regional Lifetime Achievement Awards. JW will contact the members regarding the nominations.
A discussion was also held regarding the Regional Awards programme, and it was agreed that a working group would take this forward.
30.3 Water Polo Inter Regional competition, discussion held, DSU to liaise with JW with regards to contacting organisers.
- 31.26 Regional Welfare Officer Update**
31.1 DST gave review in BR absence of recent welfare emails/cases received.
- 32.26 Governance**
32.1 The Governance Group minutes dated 11th May 2026, having been previously circulated to all directors, were approved by all.
32.2 Company Diary – DST to email HW/A&I group with regards to setting the Regional Fees.
All company diary actions ongoing or complete.
32.3 Constitution Approvals –
Bury Water Polo
Darwen Masters
Lancashire County
All constitutions approved

33.26**Reports**

- 33.1 8.1 Water Polo Regional Reps Mtg 16.4.26 Draft
 - 33.2 8.2 SENW Club Development group 21.4.26 Draft
 - 33.3 8.3 SENW Water Polo MG Notes 14.4.26 Draft
- All noted

34.26**Any Other Business**

- 34.1 JW Governance proposal from London discussion held, directors to forward any comments on report to JW.
- 34.2 MR advised he is currently dealing with incident at summer Regionals with DSU

Next meeting to be held at 7pm on the 28th of July 2026 via Zoom

No further business the meeting closed 8.30pm.